



**JINDAL FIRST GRADE COLLEGE FOR
WOMEN
(Affiliated to Bangalore University)**

**Jindal Nagar, Tumkur Road,
BANGALORE-73**

IQAC

INTERNAL QUALITY ASSURANCE CELL

CONTENTS

Sl. NO	INDEX
1	Brief history of the college
2	Composition of the IQAC
3	The Plan of action & the outcome achieved for the year 2014-15
4	The plans of the institution for the year 2015-16

1. BRIEF HISTORY OF THE COLLEGE:

The Pragun Jindal Philanthropic Organization has a history of providing quality education. Jindal PU College a part of Pragun Jindal Philanthropic Organization was established in the year 2003 with the vision of the founder Dr.S.R. Jindal to impart life skill education and lifelong education to rural poor students. It aims at Scholastic Development of Students. Initially the PU College provided co education with the strength of 125 students. Sensing the need for Women Empowerment by our founder the college converted into Girls College in the year 2005. The College caters to the all round development of rural women.

The College is committed to impart holistic education in an impartial manner and with a view to achieve academic excellence and instill values based on truth and integrity. The college addresses the time based needs of an evolving globalized society providing formal and non formal education with a view to empower women of all categories which help in the development of family, community , society and the nation.

Internal Quality Assurance Cell –An overview

The IQAC is envisioned to operate as an internal organ of an institution which would work for the qualitative improvement in all activities of an institution. The journey towards excellence of an institution does not stop with NAAC grading. The process of quality improvement is a continuous progression towards accomplishing new goals.

IQAC was established in the college on 8th July 2014 by Dr.Seethamma Registrar Bangalore University .Mr.Xavier HOD of Commerce and Management Department was nominated as IQAC Coordinator with the objective of enhancing and sustaining the quality standards in the institution.

Quality Policy

In keeping with the Institutional policy, the IQAC is committed to evaluating and maintaining

Value based holistic development in the Institution

Promotion of research culture among staff and students

Encouraging Departments to organize seminars, workshops and Faculty development programmes.

Functions

To facilitate the creation of learner centric environment for quality education

To assess the annual progress of departments and the Institution

To disseminate information on various quality parameters
To develop quality culture in the institution

COMPOSITION OF IQAC:

The members are nominated by the Academic Council of the College. The IQAC meeting is held once in a quarter. The agenda, minutes and action taken reports is documented with official signatures and maintained.

Sl No	Name	Designation
1	Mr. Bharath Inamdar. Principal	Chairperson
2	Mr.Xavier.P, HOD, Dept of Commerce and Management	Coordinator
3	Smt.Bhagyavathi, HOD, Dept of Kannada	Member
4.	Smt.Veena, Lecturer	Member
5.	Mr.Balaji, Lecturer	Member
6	Smt.Shobha, Accountant	Administrative staff
7.	Mr.Dhiraj Singh., Deputy Vice Chairman, JAL	Management representative
8	Miss Priyanka	Student
9	Miss Shobha Kumari Pandey, Concentrix	Alumni representative
10	Mr.Ganesh ., Business DK Groups	Community representative
11	Mr.R K Sony, JAL	Industrialist
12	Mr.Gopal Lingsur,CEO,ATP	External expert

3. The Plan of action & the outcome achieved for the Year: 2014-15 Part-A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year: 2014-15 is highlighted below:

Objectives	Target	Activities conducted	Measurement tools used	Outcome achieved
Curricular Aspects				
To increase number of enrichment programmes	To introduce more than 5 enrichment programmes	Experts were invited to take classes	Tests were conducted Students and trainers feedback report	Initially started with 1 programme increased to 10 programmes
Teaching, Learning and Evaluation				
To conduct extension lectures	To enable students	Experts were invited to give lectures	Student feedback report	Target accomplished
To focus on research activities	To inculcate research activities among students. To encourage them to present and publish papers in seminars, conferences and research journals	Experts were invited to train the students.	Students presented papers in seminars and conferences. Selected papers are published in research journals with ISBN number	Target accomplished

Infrastructure and Learning Resources:

<p>To increase ICT learning resources To provide Wi-Fi facility To</p>	<p>To facilitate classrooms with LCD projectors</p>	<p>Presentations on communication skills, soft skills and movies on prescribed texts</p>	<p>Student feedback report</p>	<p>It help them in enhancing their communication skills and understanding of the text.</p>
--	---	---	--------------------------------	--

Student support and Progression:

<p>To encourage students to participate in the activities conducted at University/state/national level To start EDP cell</p>	<p>A minimum of 30% of students in the college shall participate in the activities conducted at University/state/national level. To inculcate leadership quality in students</p>	<p>Circular are sent to the classes in time Students are motivated to participate Financial assistance is given for registration.</p>	<p>Seminars</p>	<p>EDP cell was inaugurated in association with Chamber of Commerce</p>
--	--	--	-----------------	---

Governance and leadership:

	<p>To address quality conformance relating to all areas</p>	<p>Circulars are sent to all the staff a week before the commencement of meeting</p>	<p>Quorum</p>	<p>All the members participated in the meeting</p>
--	---	--	---------------	--

Innovative practices:

<p>To increase the involvement of the students in IQAC</p>	<p>Minimum of 3 student representatives to be involved in IQAC</p>	<p>Students were given 7 days prior information about the IQAC meeting</p>	<p>Quorum</p>	<p>All the members participated in the meeting</p>
--	--	--	---------------	--

PART –B:

1. New academic programs initiated

The short term courses such as Personality Development, Spoken English, Tally Accounting and Capital markets were introduced. The aim of these courses is to provide opportunity to the students to pursue their goals and achievements in future.

2. Examination reforms implemented:

- Slow learners, who were identified after their first test, were given personal counseling and lessons were sometimes taught in the regional language.
- Class Tests were given to the students at frequent intervals to know their day to day progress.
- The class teacher monitored the performance of the students (slow learners/advanced learners) and motivates them to perform better.

3. Total number of seminars/workshops conducted:

Sl.No	Nature of the activity/ date	Title/Theme	Resource Person	Beneficiaries
1	Workshop on Income Tax	Deductions in Income from other sources	1.Dr.Mohan Reddy 2.Mr.Malli 3.Dr.Ushadevi 4.Mr.Chiranjeevi 5.Mrs.Maria De'Souza	Teachers and B.Com students
2	Workshop	"Critical Reading of Short stories"	S.Divakar	Students

4.Community Services:

The NCC Cell of the college facilitates social and community services like Cycle Rally, Breast Cancer Awareness Programmes, Anti Tobacco Programme, Awareness about harmful effects of Plastic and motivate for Plastic Free environment, Participation in Swacha Bharat Campaign and other vital issues. The college has adopted Chickbidarkallu Government School, Anchepalya Govt school, the students have been to these schools and conducted classes for 8th ,9th and 10th standard students on Globalization, Banking Reforms & Career Guidance. The Students and staff have also contributed an amount of Rs.10,000/- for the Prime Minister Flood Relief Fund for the Jammu & Kashmir flood victims. Staff have also contributed one day salary to the

flood victims of North Karnataka. The Departments are also dedicated towards community services and extension activities like Awareness programmes. Jindal Organisation has always been involved in Community oriented services and has gained reputation for its concern towards the society. The organization creates awareness about the effects of Smoking and Drinking through the advertisement in Jindal Magazines, Leaflets and through the Jindal Nature Care Institute.

5. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

- The students of B.Com, BBA and BCA appraise the performance of the teachers every semester. The Management and The Principal analyses the feedback given by the students and discusses with the teachers on one-to-one basis.
- The performance evaluation method followed in the college has helped the teachers in evaluating their own performance and to set new academic targets in their profession.
- All the certificate and add-on programs are assessed by the students and based on the assessment modifications shall be made in the content / delivery or if necessary outsourcing institution is also changed

6. Feedback from stakeholders:

Informal feedback is gathered, whenever the alumni/parent teacher meetings are held

7. Computerization of administration and the process of admissions and examinations results, issue of certificates:

Sl.No	Area of Operation	Computerization
1	Attendance	Partially computerized
2	Internal Assessment marks	Partially computerized
3	Admission	Fully computerized
4	Fee collection	Fully computerized
5	Accounting system	Tally package is used

8. Technology up gradation:

The college has modern information and communication technology to enrich the learning experiences of the beneficiaries. In the College, an adequate number of computer systems and its accessories are available.

9. Computer and Internet access and training to teachers and students:

All the teachers and students have access to Internet. Internet access is made available in the Library, Office, Staff rooms and IQAC room. As part of the curriculum all the students are provided computer training.

10. Financial aid to students:

Apart from the state and central government scholarships to the SC/ST and OBC, the college offers fee concession to the needy students

11. Activities and support from the Alumni Association:

The institution has a separate alumni association named as Garland. It is an extended community of the college which strengthens the Jindalian family relationship and widens the network to the outside world.

- Alumni actively participates in the Inter-Collegiate competition conducted by the College.
- They also took few classes for the current students –on the topic ‘Career Guidance’.
- It is worthful to note that the alumini association of the College is generous to contribute towards ‘One rupee charity’ programme.

12. Healthy practices of the institution:

The details of Best Practices of the College during the year are highlighted below:

- **1 Rupee Charity:** To inculcate the habit of charity in the younger generation.
- **Staff Welfare Measures** To foster sense of responsibility towards the management
- **Mahila Arts and Crafts Institute** To encourage the keen interest of crafts in students to make them self-sustainable, self employable, self- efficient
- **Energy Conservation**-All the equipments in the laboratory are serviced periodically to reduce excessive consumption of power. Class room power consumption is monitored by use of CFL bulbs.

- **Rain Water Harvesting:** College has rain water harvesting system which helps to check and increase the ground water table. For re-use of rain water, it is treated in a STP (Standard Temperature Pressure) and the treated water is utilized for cleaning and gardening purposes.
- **Efforts for Carbon neutrality:** The college management has taken measures to prevent the emission of carbon dioxide in the campus. The motor vehicles are kept at a distance from the classrooms .The dead leaves of the plants and waste paper are disposed off in the pits dug in the earth and not by burning and thus reducing atmospheric pollution. They are also used as manure for the plants.
- **College waste is disposed to its sister concern** –Jindal Nature Cure Institute has well developed and set-up VERMI-Compost. This Compost is used as manure for the plants planted in the vicinity of the campus. Other non-biological waste is burnt.
- **Plantation:** There is abundant greenery in the campus in the form of Avenue Plantation which provides a green canopy at various places of the campus. Students also take active part in planting and maintaining the herbal plants.
- **E-Waste Management:** The College disposes the E-waste material without causing harm to the nearby people to Jindal Aluminium Ltd, the parent company of Jindal First Grade College for Women. The College has signed an MOU with Jindal Aluminium ltd for disposal of E-waste in-turn they have the approval from Karnataka State Pollution Control Board for collecting the E-Waste. The E-waste from the college is sent regularly to Jindal Aluminium Ltd, these waste are collected by Pollution Control Board regularly.

PART –C:

The plans of action chalked out by IQAC towards Quality enhancement for the year 2015--16 are highlighted below:

CRITERIA	PLANS FOR THE YEAR
1. CURRICULAR ASPECT	
Curriculum Design and development	To introduce more Add on courses
Academic Flexibility	To have provision for the options in certificate courses(Mahila arts and craft)
Feedback from parents	To collect structured feedback from parents at regular intervals

2. TEACHING-LEARNING&EVALUATION

Admission process and student profile	To disseminate information relating to admission process and norms through website
Catering to the diverse needs	To strengthen the mentoring system.
Teaching Learning Process	To circulate Academic Calendar prior to the commencement of each semester through website
Teacher Quality	To encourage all the teachers to participate / present in university, state, national/international seminars, workshops and conference.
Evaluation Process and Reforms	To communicate Examination procedures and rules to students through website

3. RESEARCH, CONSULTANCY & EXTESION

Promotion of Research	To conduct State/ national/international level seminars and conferences at regular intervals
Research & Publication Output	To increase number publication in National and International journals
Consultancy	To start consultancy services on honorary basis
Extension Activities	To organize adult literacy program, eco-friendly programmes in rural areas
Collaborations	To have MOU with industries and research institutions

4. INFRASTRUCTURE & LEARNING RESOURCES

Physical facilities for learning	To have total digital library.
Library as learning resource	To increase number of Journals and books of different authors
ICT as Learning Resources	To train students to use ICT facility for developing Power Point Presentation
Other facilities	To Install TV in the reading room to telecast educational programs

5. STUDENT SUPPORT AND PROGRESSION

Student Support	To introduce group insurance scheme
Student Activities	To organize Alumni meetings once in three months.

6. GOVERNANCE, LEADERSHIP AND MANAGEMENT

Institutional Vision and leadership	To provide training on transformational leadership skill to all the internal stakeholders
Strategy development and deployment	To set up formal Management Information System.

7. INNOVATION AND BEST PRACTICE

Inclusive practices	To recruit staff from disadvantaged group
Stakeholder Relationship	To conduct community based surveys at regular intervals